

2011 CIPMM NATIONAL WORKSHOP



HOST DEPARTMENT
PARTNERSHIP PROSPECTUS
MAY 16-19, 2011
OTTAWA CONVENTION CENTER
OTTAWA, ON

CANADIAN INSTITUTE
FOR PROCUREMENT AND
MATERIEL MANAGEMENT

INSTITUT CANADIEN
D'APPROVISIONNEMENT
ET DE GESTION DU MATERIEL



NATIONAL WORKSHOP
ATELIER NATIONAL

**RETURNING TO
THE NATION'S
CAPITAL!**

What is CIPMM?

The Canadian Institute for Procurement and Materiel Management is a not-for-profit organization open to everyone with an interest in the management of goods and services in the public sector. CIPMM offers unique opportunities to explore and learn more about current initiatives, policies and best practices by encouraging information sharing; professional development; debate and exchange of ideas and techniques; and, advocacy and recognition for the public sector procurement and materiel management community. The largest membership within CIPMM is comprised of the Federal Government Purchasing General Group [PG] which is comprised of Procurement and Contracting, Assets, Inventory, Vehicle Fleet and warehousing personnel to name a few. The organization does not have membership fees but rather relies on support from federal departments and revenues received from training events. We strive to keep the fees for seminars as low as possible; therefore, support of the annual workshop in terms of partnership and attendance is a critical building block of our financial structure.

The CIPMM National Workshop...

Now in its 22nd year, the CIPMM National Workshop is scheduled for May 16-19, 2011 at the new Ottawa Convention Centre. Every year over 400 CIPMM delegates come to the Workshop prepared to learn more about current trends, best practices and innovative solutions. This year, with the Workshop returning to the nation's capital, anticipated numbers could top 500 attendees. Combined with an exhibition area with dedicated show hours, hundreds of suppliers and government departments over the history of the event consider the National Workshop a premium opportunity to showcase their products at the only National Workshop linking the Federal Procurement and Materiel Management community. The event provides a forum for the Procurement and Materiel Management community to network, interact and share best practices.



"Grand & Toy has been a partner with CIPMM for many years. During this partnership we have experienced continuous business growth. With the National Workshop returning to the nation's capital this year, we anticipate a larger than usual attendance at this event, providing us with excellent opportunities to promote our products and services to the procurement and materiel management community."

Grand & Toy

Why Host the CIPMM National Workshop?

Each year CIPMM reaches out to departments to pool resources and develop a professional development and networking event for the Federal Procurement and Materiel Management community. This opportunity is available to be shared between departments.

Through your partnership with the Annual CIPMM National Workshop, we will be able to provide attendees with networking and professional development resources and a venue for direct interaction with leaders in our field. You will be making a critical investment in the development of both new practitioners who are entering the community in large numbers, and the existing leaders within the community.

As the Host Department, we greatly encourage representation from your department on the Planning Committee to ensure your satisfaction with the content and the event itself. Previous Host Departments include Treasury Board Secretariat, the Department of Foreign Affairs and International Trade, Heritage Canada, Environment Canada, and Canadian Revenue Agency, to name a few.

Host Department Benefits:

(Value: \$25,000)

As the Host Department for the 2011 CIPMM National Workshop you would be supporting the training and development of your staff and encouraging progression in the procurement and materiel management sector.

"As the leading provider of commercial card and payment solutions to Canada's public sector, our partnership with CIPMM places us front and center at Canada's sole National Workshop for the Federal Procurement and Materiel Management Community. The many networking opportunities coupled with the quality relationships we've been able to build are key reasons for our continued support."

BMO Financial Group

As Host Department you would have the following opportunities:

- Fully participate on the planning committee thereby providing your internal PG community the opportunity to have a voice in the content and format of the event
- MC the event and connect directly to the Federal Procurement and Materiel Management Community
- Invite key speakers that you feel will augment the quality of the event and add value for our delegates
- Present a keynote presentation or similar speaking engagement that addresses your specific needs
- Deliver the mandate of your department through your employees participation providing them:
 - ◆ Valuable training opportunities to augment the core competences associated with your work
 - ◆ Workshop updates on policies, practices and procedures pertaining to procurement and materiel management environments
 - ◆ Workshop updates on current federal government priorities such as Sustainable Development under the FSDA of 2008 and the targets agreed to by a variety of departments
 - ◆ Networking opportunities with a community devoted to procurement and materiel management and Vehicle Fleet to discuss best practices
 - ◆ Opportunity to discuss MAF issues and how they are addressed by OGDs, issues such as ERP enhancement; environmental issues; employee professional development; sensitivity training towards dealing with the Private Sector and many other MAF components

Additional benefits provided:

- Title recognition as Host Department of the 2011 CIPMM National Workshop
- Six complimentary Workshop passes, including Reception and President's Dinner
- Complimentary double exhibitor booth in Trade Show
- Speaking opportunity at the President's Dinner AND closing remarks of Workshop
- Complimentary half page in Workshop delegate program
- Eight additional complimentary President's Dinner passes for your colleagues
- Four seats at President's Dinner Head Table
- Tailored partnership packages available at reduced amounts
- Fifteen complimentary drink tickets for President's Dinner Reception
- Opportunity to submit articles for CIPMM E-Zine
- On-site signage with logo
- Opportunity to submit presentation ideas for Workshop content
- Profile on CIPMM website with links
- On-site recognition throughout Workshop through verbal announcements, signage, and sponsor slides
- Opportunity to submit item for Delegate Bags
- Special name badges provided

HOST DEPARTMENT FINANCIAL OPTIONS:

CIPMM has over the years accepted many methods of payment from departments for workshop deliverables and subsequent invoicing such as:

- Contract for the provision of Goods and/or Services contracts in support of the National Workshop.
These goods and/or services may account for:
 - ◆ Provision of Translation Services to the Workshop
 - ◆ Provision of Training Support for the Workshop
 - ◆ Provision of Facilities Rental for the Workshop
 - ◆ Provision of Administrative Support costs to the Workshop [i.e., advertising for the Workshop]
 - ◆ Provision of Breakout refreshments
- Grants and Contributions
- Memorandum of Agreement between your Department and CIPMM's administrative arm, The Willow Group
- Preferred Method of Payment: Acquisition Card or Invoicing from CIPMM

Thank you for your consideration and support!

For further information, please contact:

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